



# Macarthur Girls High School

Principal: Ms G Cluff

1-19 Macarthur St

Parramatta, NSW 2150

Email: [macarthurg-h.school@det.nsw.edu.au](mailto:macarthurg-h.school@det.nsw.edu.au)

Website: [www.macarthurg-h.schools.nsw.edu.au](http://www.macarthurg-h.schools.nsw.edu.au)

Phone: (02) 9683 1866

Fax: (02) 9890 1992

## **HOMEWORK Policy/school Procedure**

### **Rationale**

Homework is a valuable part of schooling. It allows for practising, extending and consolidating work done in class. Homework provides training for students in planning and organising time and develops a range of skills in identifying and using information resources. Additionally, it establishes habits of study, concentration and self-discipline.

This policy can be found at <https://education.nsw.gov.au/policy-library/policies/homework-policy?refid=285831>

### **School Policy**

Macarthur GHS will set homework for students in accord with the DoE policy. This homework will be set to enhance the learning of students and reinforce the learning that occurs in the classroom.

### **Macarthur Girls High School will:**

provide homework for students to complete on a regular basis.

Homework will be:

- set in a manner which allows students a minimum of 2 nights to complete
- appropriate for each student's age and ability
- relevant to each student's needs
- purposeful and designed to meet specific learning goals
- varied and challenging, but achievable
- based on knowledge, skills and understanding developed in class
- clearly stated and requirements made explicit during class time
- supported by teacher strategies for students having difficulties with homework.

Homework tasks should be assigned by teachers with a specific, explicit learning purpose. On completion, teachers should acknowledge student effort and provide feedback related to student learning.

### **WHAT WILL BE ACHIEVED**

Students will be required to complete meaningful learning activities which enhance their learning by developing skills and abilities for completing tasks which increase their self-discipline in completing academic materials and improve their learning outcomes as a result.

**Author: Gail Cluff**

**Date of implementation: September 2017**

**Review before date: July 2022**

## **HOMEWORK POLICY IMPLEMENTATION / PROCEDURES**

Related policies and guidelines include:

[Homework Policy Guidelines \(PDF 353.03 KB\)](#)

### **Procedures**

- Homework will be issued during class for all students expected to complete these tasks
- Students will be expected to record the set tasks in their diary or electronic calendar
- Teachers will ensure all students are able to make a reasonable attempt at the set tasks.
- Set tasks will not be based on learning that has not occurred in class.
- When issuing homework, teachers will identify when it is to be completed by and what will occur upon completions
- Students who frequently fail to attempt homework will be identified and parent/caregivers notified

### **Programs**

Quantity.

Years 7-8

In Years 7-8, homework may be set across the curriculum. Homework may include regular tasks, assignments that require investigation and preparation for examinations. Schools can support students to develop time management skills, guide them to become more independent learners and ensure their workloads are manageable. This is particularly important for those Year 7 students who are transitioning to high school.

Years 9-10

In Years 9-10, homework may be set on a regular basis across the curriculum. Homework might include practice that complements work learnt in class, assignments, as well as preparing for assessment tasks and studying for exams. Schools may continue supporting students to develop their time management skills and encourage independent work.

Years 11-12

In Years 11-12, homework will be expected to be completed independently. Homework may be set in all subjects, and students may be required to prepare for assessment tasks and study for exams. Times will vary according to learning needs and individual programs of learning.

### **Manageability**

The quantity of homework needs to be manageable so that teachers can ensure quality, and can provide feedback to students on completion.

Homework that is manageable for students will:

- be age appropriate
- consider students' outside of school hours commitments, such as sport, cultural activities, tuition, part-time employment and home responsibilities
- take into account students' access to resources and technology beyond school
- be clearly communicated to students
- provide some flexibility and options to allow for different student circumstances.

It should be set in an equitable manner across all courses studied by students and use the following amounts as a guiding principle

- Stage 4: up to a total of approximately 1.5 hours per night (20 minutes per 75min lesson)
- Stage 5: up to a total of approximately 2 hours per night (30 minutes per 75min lesson)
- Stage 6: up to a total of approximately 3 hours per night (45 minutes per 75min lesson)

Assignments and longer pieces of work may require additional time, but will be given an extended time (more than 2 weeks) to complete.

Homework/Assignments and revision/preparation for tests and examinations are not the same thing. Revision and study are in addition to set homework

## **People**

**School staff** have a responsibility to:

- Set appropriate homework for students in their class
- Check completion of homework by students
- Provide assistance for students having difficulty in completing set homework
- Not use homework as a punitive measure for students who have not completed set work in class
- Give adequate time for work to be completed – 2 nights as a minimum would be reasonable in most cases
- Ensure homework is directly related to the learning occurring in the classroom
- Be mindful of homework set in other courses, and thus set a reasonable amount (20 minutes completion time per lesson would be seen as a reasonable amount in years 7&8)
- Inform parents/caregivers when a pattern of non-completion of homework arises

**Students** have a responsibility to:

- Complete homework to the best of their ability
- Provide evidence of having attempted homework where it is incomplete
- Provide an explanation from their parent/caregiver if homework is not attempted/completed

**Parents and caregivers** have a responsibility to:

- Provide opportunity for their daughter to complete set homework tasks
- Ensure there is a suitable location for homework to be completed
- Provide explanation to class teachers when homework is not attempted
- Ensure their daughter completes the homework and does not complete home tasks for them.

## **Review, evaluation and reporting**

This policy is to be reviewed biannually, in accord to the school processes. Further reviews should be made if the structure of the school day changes or there is a change in the overall pedagogy employed by the school.

Homework completion rates should be reported as part of the subject reporting to parents/caregivers. Where students are failing to meet minimum acceptable levels of homework completion, and where there is a need to improve student engagement through regular homework completion there should be reporting of issues related to homework in the SENTRAL record keeping system.