



Macarthur Girls High School

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Extension Subject Enrolment school Procedure

Rationale (from DET policy if applicable)

This is a school based process, there is no DoE policy document to cover this process

School Policy

Macarthur GHS will support suitable students in their studies of Extension subjects through the provision of extension courses for suitable candidates. TO ensure the suitability of candidates for the extension courses, a selection process will be implemented to guide students into extension courses they are suited to, and to provide accurate information about the likelihood of success for all students wishing to complete the more rigorous extension courses.

Macarthur Girls High School will:

- Offer all extension course in subjects which are delivered in the mainstream curriculum
- Provide guidance for students and families of students wishing to enroll in extension courses in both year 11 (preliminary courses) and Year 12 (HSC courses)
- Provide a pattern of study which will allow extension courses to be studied

Outcomes

- Students completing extension courses will be able to succeed in their chosen courses
- HSC results will not be negatively impacted by completion of extension courses
- Full range of extension opportunities exist for suitably qualified candidates

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Review before date: September 2022

Related policies and guidelines include:

Procedures (details about what happens if...)

Preliminary and HSC extension courses are highly rigorous and are designed for students who have excelled in prerequisite courses and who have an intention to study this area in their post school studies. These courses are intended for students with a higher than average ability and who can meet the academic demands of complex and demanding studies. For Example, the English Extension 1 course (preliminary & HSC) is designed for “students who are accomplished, analytical and imaginative in their use of English” (NESA Stage 6 English Syllabus). Mathematics extension 1 (Preliminary & HSC) is intended for students who have demonstrated a high level of mastery of the skills included in the year 10 mathematics course (NESA Stage 6 mathematics Syllabus) .

Students are reminded that engaging in extension courses needs to be viewed in the wider context of their overall subject selections with the aim of maximizing their educational opportunities and results. In most cases, students who have chosen to study an extension course without excelling in the prerequisite courses would have been better off had they followed a different pattern of study.

Macarthur Girls High School Extension 1 English & Mathematics Selection process

At Macarthur GHS, there are 2 means of studying an extension course.

- (a) For students identified as having the requisite skills and abilities , have a strong work ethic and have achieved results placing them in the top 20% of their cohort in year 10, they may be invited to consider studying the course at the extension 1 level for the preliminary course.
- (b) For students who are not identified as having excelled in their coursework in Year 10 wishing to apply for these courses, an application will need to be made. This application will need to outline why they believe they should be enrolled in the extension course, and how they intend to ensure they can manage the additional workload the extension course will require.

Notes:

1. Extension 1 English candidates must also be completing the Advanced English course
Extension 1 mathematics candidates must also be completing the mathematics course
2. Extension 1 English and mathematics are 2 year courses and cannot be commenced for HSC (year 12) only

As part of the overall school “subject selection” process, students wishing to engage in extension courses are required to follow the following steps

	Invited students	Interested students
1	Be invited to study an extension 1 course	Express an interest in studying an extension 1 course. Prepare a statement about how you intend to be successful in this course
2	Consider the implications of the invitation on their pattern of study	Meet with Careers advisor to discuss impacts and implications of study of extension course. Have CA endorse application

3		Meet with Year Advisor to discuss study pattern proposed and implications on workload. Have YA endorse application
4		Submit application to faculty HT of extension course, including a statement of suitability from classroom teacher, CA & YA endorsement
5		Receive recommendation from HT faculty
6	Submit application to stage Leader. Parent/caregiver discussion held	Submit application to stage leader & discuss application. Parent/caregiver discussion held
7	Submit selection application	Submit subject selection application

Macarthur Girls High School HSC Extension course Selection process

At the commencement of their HSC studies (October of Year 11), students who have completed the preliminary Extension 1 courses in English and/or mathematics, may apply for candidature in the extension 2 components of these courses. Students in other courses where extension courses are offered, may apply for these courses at this time also. Extension 2 courses in English & Mathematics and extension courses in history, music and languages are for students who have excelled at the 2 unit (or extension 1) courses in their preliminary year of study.

Entry to these courses who are deemed capable of achieving at the highest level will be offered an invitation to study these courses by the Head Teacher of the faculty offering the course. There are several prerequisites for this to occur: results need to be substantial and there needs to be evidence of well-developed patterns of study which support the study at higher levels.

In addition there are other co-requisite study patterns to consider:-

Extension Course	Co requisite
Extension 2 English	Extension 1 English Advanced English
Extension 2 mathematics	Extension 1 mathematics mathematics
Extension History	Modern History OR Ancient History
Extension Language	Continuers course in chosen language

The enrolment process for HSC extension courses is as follows:

	Invited students	Interested students
1	Be invited to study an extension (or extension 2) course	Express an interest in studying an extension (or extension 2) course. Prepare a statement about how you intend to be successful in this course
2	Consider the implications of the invitation on their pattern of study	Meet with Careers advisor to discuss impacts and implications of study of extension course. Have CA endorse application
3		Meet with Year Advisor to discuss study pattern proposed and implications on workload. Have YA endorse application
4		Submit application to faculty HT of

		extension course, including a statement of suitability from classroom teacher, CA & YA endorsement
5		Receive recommendation from HT faculty
6	Submit application to stage Leader. Parent/caregiver discussion held	Submit application to stage leader & discuss application. Parent/caregiver discussion held
7	Submit selection application	Submit subject selection application

People

School staff have a responsibility to:

CRT: provide lists of potential students to Head Teachers

Be realistic with students about their suitability for extension courses

Deliver extension courses as required

Head teachers

Issue invitations to suitable candidates for their extension courses

Counsel students regarding suitability for extension courses

Interview parents/caregivers regarding suitability of their course for individual students

Stage Leaders

Interview student and parent/caregivers regarding overall pattern of study and likelihood of success

Provide advice/guidance/quantitative data to families regarding completion of extension courses and alternative patterns of study

Careers Advisor

Provide guidance on necessity of extension courses for future career paths

Provide options for consideration by students on pattern of study

Year Advisor

Guide student on wellbeing issues related to proposed patterns of study

Students have a responsibility to:

Select subjects for which they are capable of completing successfully

Follow advice so they do not negatively impact on others in the extension courses by not having capacity or self-discipline to complete set tasks

Adjust pattern of study immediately they experience difficulty with the extension courses.

Parents and caregivers have a responsibility to:

Support both the school and their child in selecting appropriate patterns of study, which may or may not include extension courses.

Review, evaluation and reporting

This policy is to be reviewed annually based on the emerging results from HSC examinations and the school standing in these courses. Availability of courses will be within the total school staffing entitlement and this may mean extensions courses do not occur due to staffing constraints and potential candidate numbers.

The results of this will be reported to students involved and as part of the annual school report, outlining academic performance in particular subjects/courses