



Macarthur Girls High School

Principal: Ms Gail Cluff

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Dear Parent / Caregiver

A warm welcome to all parents and students. I trust that the 2018 year has started well for you and your daughter.

Acknowledgement & Permission Form

Please find your daughter's 2018 Macarthur Girls High School Acknowledgement & Permission Form attached. You are required to read each of the listed appendices below which are located on our school website: <http://www.macarthurg-h.schools.nsw.edu.au/>. Click on the tab "Our School" and scroll down the left hand side and select "2018 Student Information Package" and select your daughter's relevant year.

After having read the appendices, you and your daughter both need to sign the Acknowledgement & Permission form attached. Your daughter must return this signed Acknowledgement & Permission form to the front office by **Tuesday 6 February 2018**.

Appendix 1	GENERAL PERMISSION TO PUBLISH
Appendix 2	ONLINE COMMUNICATION
Appendix 3	MOBILE PHONE POLICY
Appendix 4a	AEROSOL CANS & COMMUNICATION
Appendix 5	LAPTOP CHARTER (Borrowing)
Appendix 6	CODE OF PRACTICE
Appendix 7	PRIDE VALUES IN PRACTICE
Appendix 8	UNIFORM REQUIREMENTS
Appendix 9	SCHOOL FINANCE SCHEDULE
Appendix 10	MGHS BYOD DEVICE REQUIREMENTS
Appendix 11	MGHS BYOD POLICY AND USAGE GUIDELINES AND AGREEMENT
Appendix 12	SCHOOL STREAM APP INFORMATION
Appendix 13	HOME STUDY LEAVE

Updated Contact Details

It is very important that we have up-to-date details as we may need to contact you urgently regarding your daughter. Please advise the school if you need to update any details, especially contact numbers, residential and email addresses. It is important to note that valid email addresses are required as the school transitions to electronic methods of communicating.

Early Dismissal: Wednesday B week at 1.25pm

Since 2011 the school structure at Macarthur Girls High has been a two week cycle, Week A and Week B. On Wednesday Week B timetabled lessons for all students conclude at 1.25 pm, that is after period 3. Permission will be granted to students to leave school early on Wednesday Week B when the school has received parental approval. You will need to make transport and supervision arrangements for this day. Please give your permission by signing the Acknowledgement and Permission form for Early Dismissal on Wednesday B. **The first Wednesday B in 2018 is 7 February.**

Please see Appendix 13 for Home Study Leave guidelines.

Financial Payments

At Macarthur Girls we strive to provide the very best learning environment for your daughter. Please help us support your daughter's learning by paying your general school contributions and subject materials contributions. These payments can be made in instalments if you are unable to pay in full at this time. Your continued financial support enables us to maintain our programs to the high standard that we currently enjoy.

Statements of Accounts will be emailed to the primary parent/carer at the beginning of each term. Payments are easily made by clicking on the School Bytes link on the emailed statement. Alternatively, payments can be made online, accessed from the front page of the school's website <http://www.macarthur-g-h.schools.nsw.edu.au/> by selecting \$ Make a payment. Payments can also be made by students at the office before school, at recess and during the first half of lunch. Cash, Eftpos and Credit Cards are accepted, but online payments are preferred.

At Macarthur Girls High School, we aim to create the future. The learning community will continue to focus on enhancing and enriching the potential and achievement of all students. I look forward to working in partnership with you and your daughter during her time at this school.

If you have any questions or concerns, please contact the school on 9683 1866.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G E Cluff'.

Ms G Cluff
Principal